

**INFORMATION SHEET**

**Project title:** COURSEWORK WIZARD – DEADLINES VISUALISER

**Objectives**

For my master's thesis, I am investigating …<ADD HERE INFO ON WHAT YOU WILL INVESTIGATE DURING YOUR PROJECT>

<EXPLAIN WHAT IS THE Purpose OF THIS INFORMATION SHEET>

**Data collection**

<EXPLAIN WHAT DATA YOU WILL COLLECT FROM PARTICIPANTS, INCLUDING THE FILTER QUESTION ON AGE, VULNERABILITY, ETC>

<Please explain whether collected data is pseudo-anonymised (eg using a participant number) or truly anonymised (cannot in any way be traced back to the participant). If pseudo-anonymised participants must be told how they can access their data or remove it if they so choose. Note that video data is very very hard to truly anonymise; that recorded speech may also be hard to truly anonymise; that conversational data may contain references allowing identification>

**Experiment Protocol**

<EXPLAIN WHAT YOU EXPECT YOUR PARTICIPANT TO DO AND HOW LONG EACH TASK WILL TAKE. THIS IS THE EXPERIMENT PROTOCOL.>

<EXPLAIN ALL MEASURES IN PLACE TO GUARANTEE THE SAFETY OF THE PARTICIPANT>

<EXPLAIN WHAT THE PARTICIPANT NEEDS TO DO IF THEY DECIDE TO PARTICIPATE>

**Compensation**

This study is being conducted as part of my master's dissertation, and, as such, there will be no financial compensation for participation. Your involvement is entirely voluntary, and I sincerely appreciate your consideration in contributing to this research.

**Withdraw**

Participants have the right to withdraw from the study at any time without any consequences. Should you choose to withdraw, your decision will be respected, and your data will be excluded from the study. Your participation is entirely voluntary, and you may choose to discontinue your involvement at any point without any impact on your relationship with the researchers or the institution.

**What the Participant Needs to Do with the Consent Form**

Participants are asked to read the consent form carefully. If you agree to take part in this study, please sign and date the form where indicated. Your signature indicates that you have understood the information provided and consent to participate in the research. Please note that your participation will be completely anonymous, and no identifying information will be collected.

**What Happens After the Participant Signs the Consent Form**

Once you have signed the consent form, it will be securely stored and will not be shared with anyone outside of the research team. You will then be provided with further instructions regarding the study's procedures and what will be expected of you as a participant. If you have any questions or concerns about the study at any time, please feel free to reach out.

For additional details or to request the deletion of your data, you can reach out to km2065@hw.ac.uk or you can contact the project supervisor via h.zantout@hw.ac.uk.

NOTE: Please find below further information on Heriot-Watt Data Protection

1. Data Protection Officer contact details: dataprotection@hw.ac.uk
2. Here is the ink to the Heriot-Watt University Privacy Notice for Research Participants: https://www.hw.ac.uk/uk/services/docs/information-governance/PrivacyNoticeResearch-V4Finalversion.pdf
3. Data controller is Heriot-Watt University